



HYNDS CONSTRUCTION AWARDS **2021**

ENTRY FORM

JUDGING CRITERIA

COMPANY PROFILE

This is required for all entries

- General nature of business, structure (e.g. limited company, owner operator etc.), years in operation, growth of the company, achievements
- Number of staff, staff training systems, staff policies, etc.
- Safety policy and safety record, quality control methodology, environmental policy

CATEGORY A TO D PROJECT AWARDS

- All entries excepted from Main Contractors and/or Sub Contractors. A Completion Certificate should be included with the entry and must be available to the judges at the time entries are judged.
- Please provide supporting photographs etc of the projects progress (different stages) to assist judging and to display at the Award presentations.

Please describe how the project meets each of the following criteria to enable full assessment of the project.

SCOPE

- Briefly outline the scope of works of your contract i.e. what are the physical boundaries, what is your responsibility etc.

1. SAFETY 10%

- Evidence of site safety management plans, toolbox meetings, site specific hazard ID, safety plans accident registers etc. must be provided to enable assessment of safety management including traffic management. Failure to include evidence will mean no marks can be scored.

Include a summary of:

- Number of hours worked by staff
- Number of accidents notified to DoL, number of other accidents/incidents or near misses
- Accident ratio for last 12 months (use ratio of serious harm accidents per 100 000 hrs), improvements from previous year
- Staff involvement in HSE policy, training procedures etc.

2. INNOVATION 20%

- Marks will be allocated for innovative construction methods, techniques, management, design etc. that provided an advantage to the contractor.

TECHNICAL DIFFICULTY 10%

- Describe whether any special skills were required and whether any abnormal conditions were encountered during the contract requiring special techniques to be developed.

PROJECT MANAGEMENT 10%

- Describe the complexity of the project and management structure/practices used, number of and management of subcontractors.

CLIENT SATISFACTION 10%

- Please provide letters or references etc from clients to show the level of satisfaction. The judges may also make enquiries of the client, developer, neighbours etc.

PROJECT PROFILE 10%

- The visibility of the project will be considered in considering the effect of the project on the public, neighbours, special interest groups etc. Include evidence of how the contractor has worked to minimise effects on the public.

PRESENTATION OF ENTRY 5%

- Good presentation assists the judges to understand project and enable elements to be assessed. Photos etc should show progress of project and enable conditions to be understood etc.

QUALITY OF WORK 15%

- Final quality of workmanship will be viewed during on-site inspection of the project.

ENVIRONMENTAL MATTERS 10%

- Describe the projects effect on the environment, risks and challenges faced and mitigation used. Provide evidence of any Environmental Management Plan and its implementation.

ENTRIES CLOSE 4PM FRIDAY 16TH APRIL 2021

ENTRY FORM

INCLUDE THIS COVER SHEET WITH EACH ENTRY SUBMITTED*

Entries are open to all members of the Otago Branch, Civil Contractors NZ. All projects entered must have been completed within the last 12 months at the date of entry. Contracts must have been completed, with completion certificates, by closing date of entries. Entries are restricted to one of the 5 categories below.

CHOOSE YOUR CATEGORY

- A.** Projects up to \$100,000 **B.** Projects up to \$1,000,000 **C.** Projects over \$1,000,000
 D. Projects over \$5,000,000 Innovation (Judges choice) Geofabrics Environmental Award (Judges choice)

Photo Competition – Open to all members (Maximum 2 photos per company)

Photo one .jpg name _____ Photo two .jpg name _____
(Place in an envelope marked "Photo Competition").

COMPANY DETAILS

Company Name _____

Contact Person _____

Telephone: Business _____ Mobile _____ Other _____

PROJECT DETAILS

Project Name _____

Project Location _____

Client/Principal Contractor _____ Mobile _____

Consultant/Engineer contact person _____ Mobile _____

Project Commencement Date _____ Completion certificate dated _____

Final contract cost \$ _____

- Additional pages must be used to describe the project fully. You must cover each of the nine judging criteria listed on the entry form. Sufficient detail must be included to enable the judges to see that all criteria have been achieved.
- **Three** copies of the project folders must be submitted in both electronic (memory stick) and hard copy.
- At least **eight** photos need to be included in your submission, along with all other relevant information required for judging (See judging criteria).

Key Contacts:

Shane Bingham Raewyn Murray

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Submissions need to be delivered to:

CCNZ OTAGO

PO Box 832

Wanaka 9343

Otago@civilcontractors.co.nz (Dropbox)

ENTRIES CLOSE 4PM FRIDAY 16TH APRIL 2021

HYNDS
PIPE SYSTEMS

 **Civil**
CONTRACTORS
New Zealand
CCNZ OTAGO BRANCH